

CONFIRMED MINUTES

SCHOOL BOARD MAY 2026 MEETING

At the **School Board June 2026 Meeting** on **30 Jun 2026** these minutes were **confirmed as presented**.

Name:	Waitaki Boys' High School
Date:	Tuesday, 26 May 2026
Time:	5:30 pm to 6:45 pm (NZST)
Location:	Waitaki Boys High School, Waitaki Ave
Board Members:	Stacey Hayes (Chair), Darryl Paterson, Akuhata Pirere, Greg Familton, Heather Martyn
Attendees:	Linda Crossley
Apologies:	Quinn Neal, Erik van der Spek

1. Opening Meeting

1.1 Welcome

Stacey Hayes, Presiding Member welcomed everyone and opened the meeting at 5:30pm.
Nick Webster, Presiding Member of Waitaki Girls' High School was introduced and welcomed.

1.2 Karakia

Stacey Hayes presented the Karakia

Pou hihiri

Pou rarama

Pou o te whakaaro

Pou o te tāngata

Pou o te aroha

Te pou e here nei i a tātou

Mauri ora ki a tātou

Haumi ē. Hui ē. Tāiki ē

May clarity be yours

May understanding be yours

Through reflections

Through personal endeavour

Through respect

The virtues which bind us as one

May we be filled with wellbeing

Haumi ē. Hui ē. Tāiki ē

1.3 Apologies

Apologies were received from Erik van der Spek, Board Member and from Quinn Neal, Student Representative.

Akuhata Pirere was marked as absent with no notice having been given or received.

School Board rules are that any Board member who misses 3 consecutive meetings is removed from the School Board.



Apologies & Absence

Apologies were received from Erik van der Spek, and from Quinn Neal.

Akuhata Pirere is recorded as absent without having provided notice, this being the third consecutive meeting to be unattended by the School Board member.

Decision Date:	26 May 2026
Mover:	Stacey Hayes
Seconded:	Heather Martyn
Outcome:	Approved

2. Speaker

2.1 Board Members from Waitaki Girls Hostel

Nick Webster, Presiding Member of Waitaki Girls' High School Board thanked Waitaki Boys' High School Board for the opportunity to present possible opportunities for WBHS in regards to WGHS considering the closure of their boarding hostel.

Nick explained that much consultation with their community, staff, the boarders, and boarding families, the school is looking at how to move forward. He shared that there would be discussion at their next School Board meeting, scheduled for Thursday 28 May 2026, and this opportunity to approach WBHS prior to that meeting is welcomed.

He proceeded to provide background as to their current thoughts and reasons for considering a potential closing of their boarding hostel. He explained the history of their hostel, the current situation, and thoughts on the future. He shared the schools many efforts to avoid a potential closing of the hostel.

It was asked of the WBHS Board if they would consider discussions around WBHS accepting WGHS boarders in to their boarding facilities.

Much discussion followed, with the WBHS Board stating that they are open to discuss, noting that their first priority is consultation with existing WBHS boarding families to see how they would feel about the idea. If existing families were opposed, then discussions would not move forward.

It is also noted that the WGHS Board may decide on closure at any point, which would of course halt any developments.

The conversation continued, and after some time, Nick thanked the WBHS Board for allowing him to present to them, and for being open to discussion should WGHS decide to pursue this as a potential option for their boarders.

The WBHS Board thanked Nick for presenting.

After Nick had left the boardroom, Stacey Hayes opened up the conversation around the idea with the WBHS Board, and discussion followed for some time.

3. Interests Register & Minutes Confirmation

3.1 Confirm Minutes

April Board Meeting 28 Apr 2026, the minutes were confirmed as presented.



The April School Board Minutes are approved

These minutes are approved.

Decision Date: 26 May 2026
Mover: Greg FAMILTON
Seconder: Heather Martyn
Outcome: Approved

3.2 Interests Register

4. BOT Administration

4.1 Board Member resignation



Megan Innes Resignation was accepted & Akuhata Pirere not at 3rd consecutive meeting

Megan Innes resignation was accepted by the School Board.

The School Board acknowledged that Akuhata Pirere was not in attendance for the third consecutive School Board meeting.

Decision Date: 26 May 2026
Mover: Greg FAMILTON
Seconder: Heather Martyn
Outcome: Approved

Discussion was had around the rules and regulations of School Boards.

Notice has to be put out to the community, with the Board deciding that they will need the letter to circulate to the community ready for the next School Board meeting.

It is noted that due to Akuhata and Megan both now not being on the School Board, the timeline of actions required are:

- 8 weeks to decide what to do,
- then 28 days to consult, and
- then 14 days to select.



Letter to the community regarding Board Nominations

This letter from the School Board to the WBHS community regarding Board Nominations must be presented to the School Board for approval and circulation at the July board meeting

Due Date: 30 Jun 2026
Owner: Stacey Hayes

4.2 Election of Student Representative School Board



Appoint Kirsty Sheaf as Returning Officer

After discussion, it was decided that Kirsty Sheaf would be appointed as Returning Officer for the Student Representative on the School Board.

Decision Date: 26 May 2026
Mover: Stacey Hayes
Seconded: Greg FAMILTON
Outcome: Approved

5. Sub Committee and reporting

5.1 Rectors Report

Darryl Paterson, Rector presented his report and it was marked as read.

He started by talking about the Open Day/Night, where there were lots of attendees.

It was great having the boys leading the tours and feedback has been positive. The staffroom was standing room only, due to the number of attendees. On reflection, all agreed that it would be important to maintain a little more control over the groups by having an adult alongside them in attendance, and to implement bells to provide a little more structure and to prevent bottlenecks. On the whole, it was very successful.

Darryl reminded the School Board that his report is a cumulative report, where anything in red are his new additions to the report.

Darryl is looking at surplus banking staffing, and is keen to advertise for a Te Reo teacher. He advised the School Board that the requested supplementary additional staffing that the board approved has not been required.

The Board expressed their interest in having Learning Support present at next meeting, and Careers in upcoming meetings.

CAA assessment results will be in at the end of this term or at the beginning of T3. Darryl thanked Greg FAMILTON for his work around this.

Focus is on surrounding students with a circle of mana. He is reminding staff that they need to provide caring pastoral care to students.

Darryl shared that he took a days annual leave on Friday last week.

Leadership is excited to announce a new prefect, Sean Balbalin. Ned Newlands-Carter and Quinn Neal have been recognised as ODT "Class Act" recipients, and Isi Manu has been nominated for the Youth Impact award.

SCRANO practice is underway, and it feels more settled than previous years. The recent ANZAC Day service, the visit from the Thai students and the recent school formal were all very positive.

He shared how pleased he is with the current Senior Leadership Team as they work well together, each bringing valuable personal skills to the table, complimenting each others skillsets.

Darryl thanked the School Board for their continued support.

5.2 Finance

Heather Martyn, School Board Finance Sub Committee rep presented the April 2026 financial reports, after last weeks meeting with sub finance.

The school report did not highlight any concerns, other than property being higher than anticipated, but it was explained in the report that this is mostly a timing issue against budget.

The hostel report was presented as favourable with the new income streams from catering and accommodation proving successful.

Discussion followed, with the school board being pleased with the level of interest and bookings for Lone Pine catering and accommodation in advance of any actual marketing.

5.3 Don House

The Don House report was presented by Darryl Paterson, Rector.

The current boarding roll is at 30. Ryan seems happier now that he is finding his feet and things are more settled. He is currently at a boarding school conference for a few days in Wellington where he will build his network and obtain new learnings.

Unfortunately one hostel boy was recently excluded, and although a tough decision, it is recognised as that being the right decision. The majority of the boarders are well behaved, and the Don House Head Boy, Archie Rooney, is a good leader and role model. Archie has been asked to present to the boarders after each Don House meeting so that the boys stay up to date on relevant discussions.

Ryan is to survey families and staff for their general feedback in preparation for the ERO visit

Advice around changes for hostel contracts is to leave as is for now and implement new contracts for new staff when staff attrition occurs naturally. Darryl has communicated this with hostel staff.

Seven year 9's are confirmed in the hostel for 2027, and the hostel are aiming for a minimum of 10.

5.4 Property

Due to Erik van der Spek's absence, his report was marked as read and the school board had brief discussions around property.

5.5 Policy & H&S

Greg Familton, Staff Representative presented the Health and Safety report.

Discussion followed around the Incident Report, and Greg assured the Board that incidents would be recorded if playing for the school or on school grounds.

Greg said he would remind Ian Cathcart, HOD Sport to pass on all incident information.

Hostel incidents should also be reported, and they are, but they are recorded in the bespoke Orah software

6. General Business

6.1 Consider joining the South Island Boy's Schools Network

Brief discussion held, Darryl will get more information and discuss at the next meeting



Darryl to gathering information about the South Island Boys' School Network

This has been push to the June meeting so Darryl can gather more information

Due Date: 30 Jun 2026
Owner: Darryl Paterson

6.2 Professional Development

Darryl Paterson has requested to have a 360 review in term 3 of 2026.



360 Review Professional Development

The 360 review request has been approved by the School Board

Decision Date: 26 May 2026
Mover: Stacey Hayes
Seconder: Heather Martyn
Outcome: Approved

6.3 PEB Public Excluded business



Lee-Anne Thorp's Leave Request

Lee-Anne's leave request is approved by the School Board

Decision Date: 26 May 2026
Mover: Stacey Hayes
Seconder: Heather Martyn
Outcome: Approved

6.4 Chair scan

The school board briefly discussed the checklist, nothing of note to action at this stage

7. Correspondence

7.1 Inward and outward

Stacey Hayes, Presiding Member presented a letter from Waitaki Archives about old school records.

After much discussion, Greg and/or Linda are to notify Stacey on what the rules and regulations are re old historic school records

8. Action List

8.1 Action List

Due Date	Action Title	Owner(s)
26 May 2025	Signage on Sports Fields Waitaki Avenue Status: Completed on 30 Jun 2026	Erik van der Spek
24 Jun 2025	Rectors Residence Status: In Progress	Darryl Paterson
31 Mar 2026	Risk Management Status: In Progress	Erik van der Spek
24 Apr 2026	Cut off date for Mid Term Elections for School Board Status: On Hold	Stacey Hayes
12 May 2026	ERO Planning with Board Status: Completed on 21 May 2026	Akuhata Pirere, Darryl Paterson, Erik van der Spek, Greg Familton, Heather Martyn, Megan Innes, Stacey Hayes
20 May 2026	School Board Assurance Statement to be submitted to ERO Status: Completed on 25 May 2026	Stacey Hayes
26 May 2026	Invite Waitaki Girls' High School to discuss potential boarding at WBHS Status: Completed on 25 May 2026	Stacey Hayes
20 Oct 2026	2026 Strategic Plan Feedback Status: Completed on 28 Apr 2026	Darryl Paterson

9. Forward meeting schedule

9.1 Meeting Evaluation

Due to Erik's absence, Greg Familton was asked to provide the meeting evaluation.

Greg found it a very interesting meeting, and was very pleased at the efficiency of moving through items.

He enjoyed Nick Webster, WGHS discussion and was interested to see how this develops, if it develops.

10. Close Meeting

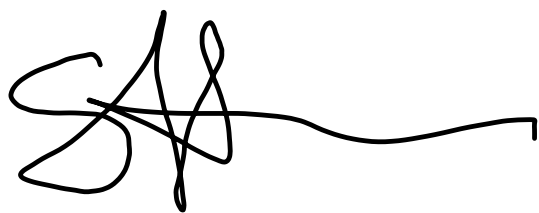
10.1 Close the meeting

Next meeting: School Board June 2026 Meeting - 30 Jun 2026, 5:30 pm

New Actions raised in this meeting

Item	Action Title	Owner(s)
4.1	Letter to the community regarding Board Nominations Due Date: 30 Jun 2026	Stacey Hayes

Item	Action Title	Owner(s)
6.1	Darryl to gathing information about the South Island Boys' School Network Due Date: 30 Jun 2026	Darryl Paterson



Stacey Hayes
22 Jul 2026